

**Information:**

**Drawer:** Accounts Payable - Invoices

**Vendor Number:** 1745297

**Vendor Name:** Kerry Farms

**Check Details:**

**Check Number:** E0109676

**Check Amount:** \$ 1,946.50

**Check Date:** 9/23/2025

**Invoice Details:**

**Invoice Number:** P0019407

**Invoice Date:** 9/15/2025

**PO Number:** P0019407

**Voucher Number:** V0904463

**Document Type:** AP Invoice

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**Document Below**



### Career Services Center

Illinois Board of Higher Education, Cooperative Work Study

Grant Period: 7/1/2024-8/31/2025

### Employer Payment Request

For Employer only:

Employer: Kerry Farms

Contact Name: Dr Joe Sheehan

Contact Email: drjoesheehan@kerryfarms.com

Nature of Work Performed: Horticulture Research

Student Name: Konrad Kuczkowski

Student Signature: *Konrad Kuczkowski*

Employer Signature: *J Sheehan*

example:	Check #	Pay Period	Total Hours	Rate	Total	FICA 7.6%	Total
	245	7/1/2024-7/12/2024	20	\$ 15.00	\$ 300.00	\$ 22.80	\$ 322.80
	2146152766	7/1/2024-7/13/2024	56	17	\$ 952.00	\$ 0.00	\$ 952.00
	Cash	7/15/2024-7/27/2024	53	17	\$ 901.00	\$ 0.00	\$ 901.00
	2183873617	8/5/2024-8/23/2024	120	17	\$ 2040.00	\$ 0.00	\$ 2040.00
					\$ 0.00	\$ 0.00	\$ 0.00
					\$ 0.00	\$ 0.00	\$ 0.00

Grand Total: \$ 3893

x 50% \$ 1946.5

Projected Payment to Employer: \$ 1946.5

Please provide **paystubs and timesheets** to reflect the reimbursement above. Forms should be sent to [internships@cod.edu](mailto:internships@cod.edu) on a monthly basis with the subject line of: IBHE CWS Grant.

Reimbursement is on a first come, first served basis and are dependent on the availability of limited grant funds. Timely submission of this form is important to ensuring fund availability and reimbursement. Student payroll is not eligible for reimbursement once funds have run out. For questions or concerns, please contact Rebecca Harrington in Career Services at 630-942-2458 or [internships@cod.edu](mailto:internships@cod.edu).

For Career Services dept only:

Student ID#: 1597665

Quarter: ☐ Q1 ☐ Q2 ☐ Q3 ☐ Q4

Student Program: Horticulture

Career Services Program Manager Signature:

For Grant Accountant only:

Accounts Payable, please pay vendor: **\$1946.50**

Grant Accountant Signature:

"Harrington, Rebecca" <riversr@cod.edu>

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**P0019407**

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"Harrington, Rebecca" <riversr@cod.edu>

Tue, Sep 16, 2025 at 02:29 PM UTC

CC:

BCC:

P0019407

Rebecca Harrington  
Program Manager  
College of DuPage Career Services, SSC 3373  
riversr@cod.edu  
Career Services Summer Hours: M-Th 8a-5p; F - Closed

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Listen to [The Career Ready Podcast](#)

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**1 attachment**

Employer Payment Konrad P0019407.pdf